

# Request for Proposal

Jackson County Chamber of Commerce  
Leadership Jackson Program

**Deadline: August 17**

Contact:

Matt Swartzlander, Dir. of Events and Legislative Affairs  
Matt@JacksonChamber.org | 517.782.8221

The Leadership Jackson Alumni Committee would like to invite you to be a part of our 38th Leadership Jackson Class running fall of 2018 through spring of 2019. Leadership Jackson is the professional development program of the Jackson County Chamber of Commerce and aims to prepare individuals for leadership roles in various business, civic, citizen and nonprofit organizations within the Jackson community.

Our last session of Leadership Jackson saw the introduction of Community Service Projects to our class requirements. Participants put in a total of nearly 400 volunteer hours combined and about \$35,000 raised in cash donation and material donation for 3 area non-profits.

We are seeking proposal for projects for this years class to take part in. Below is a list of questions that will help provide information on the proposed project and your organization. This info will be used for our review and for the class in the choosing of their project. The aim of the project is to give the participants an opportunity to learn and participate in the inner workings of a nonprofit to make them a stronger leader n our Jackson community.

Thank You for your willingness to be a part of the growth of the next generation of business and community leaders in Jackson County.

Organization Name: \_\_\_\_\_ Date: \_\_\_\_\_

Executive Director Name: \_\_\_\_\_ Email: \_\_\_\_\_

Project Main Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Organization Type: \_\_\_\_\_

Organization Description:

What are the most pressing needs in your organization?

Which need would you like addressed by the Leadership Jackson group?

What do you envision this partnership being?

What are the goals you would like to see from this project?

Do you have a volunteer orientation process. If yes, please explain?

Besides a project, how can the Leadership Jackson program help your organization?

• It is the expectation of the Leadership Jackson Committee that with the submission of this form that the project contact and leadership of the organization agree to be active and engaged participants to make this project a great learning experience for the future leaders of our Jackson Community.

Please Initial: \_\_\_\_\_

• Project idea will be presented to the participants at the first session on September 5th. Should your organization be chosen you will be required to join us at our Wednesday, September 19th meeting, details of the meeting will be shared with the chosen organizations.

• Project Time-frame: Projects must be planned and executed by April 1st, 2019.

• Submission of this form does not guarantee your project to be chosen, the choice will belong to the Leadership Jackson Participants.

• Project submission are limited to Jackson County Chamber members in the nonprofit category with a budget of \$2 Million or less.

• This form must be submitted via email to [Matt@JacksonChamber.org](mailto:Matt@JacksonChamber.org) or in person to Matt Swartzlander at 134 W. Michigan Ave by 5pm on Friday, August 17th.